

PP VFD/EMS Board, Inc.  
Board Workshop Minutes  
Monday, April 27<sup>th</sup>

**Board Members – Present**

Jeanie Curry – President  
Richard Bearsdley – Vice President  
Ray Reynolds – Treasurer  
Johnny Hutchison – At Large  
Robert Carroll – Secretary

**VFD/EMS**

Chief Wesley Green

President Jeanie Curry called the meeting to order 10:30 a.m.

**Meeting Notes**

**Financial Performance and Outlook**

- **Year-End Projections:** A review of year-to-date financials was conducted.
  - Payroll, taxes, benefits, and total expenses were discussed.
  - Repairs and maintenance expenses are projected to be \$20,000 over the annualized figure.
  
- **Revenue and Profitability:**
  - Ambulance revenue is below budget, possibly due to 30-45 day insurance payment delays. Revenue is also down due to seasonality and checks being sent to an old address.
  - Projected profit from operations is \$123,000, significantly higher than the budgeted \$40,000, mainly due to salary savings.
  - Including subsidies, the net revenue is projected to be \$284,000.
  
- **Multi-Year Outlook (Years 2 & 3):**
  - Salaries were held flat for projections, as no cost-of-living raises are anticipated.
  - Ambulance revenue was projected to increase by 5% annually, with other expenses increasing by 1.25% for inflation.

## Personnel

- **Salary Increases and Run Pay:**
  - The financial review was to determine if funds are available for salary increases. The organization is in a better position to offer a one-time bonus this year rather than a permanent raise.
  - A decision needs to be made to discontinue “run pay” for the year and a letter sent to communicate this.
  - An appreciation dinner and a small gift were proposed as an alternative to show appreciation for volunteers.
- **Organizational Structure and Staffing:**
  - **Full-Time Position:** Phil is interested in a full-time position, bringing expertise in volunteer dynamics and grants.
  - **New Paramedic:** Juliana recently passed her paramedic certification and will provide flexibility once she completes training and is cleared by Dr. Axene.
  - **Supervision:** The need for clear crew supervision was emphasized as leadership responsibilities expand.

## Operational and Contractual Concerns

- **Ambulance Fleet and Operations:**
  - **Fleet Status:** An effort will be made to repair an old ambulance to serve as a backup. There is no reserve fund for ambulance replacement. Another ambulance is idle and requires an estimated \$10,000 in electrical work, plus graphics and stocking.
  - **Equipment:** Radios and other equipment are needed. One bid for \$20,000 was received, with two more pending. The group is willing to proceed if costs stay below \$35,000.
  - **Operational Strain:** Long-distance transfers to Fort Worth are taking trucks out of service for over three hours. Hospital “wall times” are also a major bottleneck.
- **PPOA Land and Drainage Issue:** A drainage issue on a lot involving “Anthony’s old” lot and a “sliver piece” owned by the PPOA needs to be discussed with them after the main contract issue is settled.
- **Fuel Costs:** Fuel expenses are fluctuating and are a material cost, with diesel prices over \$5.00 a gallon. A fuel log system was recently implemented.
- **Service Agreement Bylaws:** Sections of a service agreement were reviewed, with suggestions to remove or simplify requirements related to response time standards (5.3, 5.4, 8.1.F) and insurance specifications (5.6).

## Legal and Administrative Issues

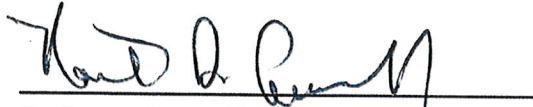
- **PPP Loan Debt:** The organization owes \$189,750 related to a PPP loan taken out using an incorrect 501(c)(3) form. The debt includes the original loan of \$165,395 plus a whistleblower's fee of approximately \$24,000. A payment plan over two to three years was offered as an alternative to a risky court battle.
- **Legal Billing Dispute:** A meeting was held with an attorney regarding a billing dispute where the opposing party challenges the methodology but doesn't deny the inappropriate billing. The attorney recommends proceeding to discovery and mediation to compel an offer.
- **External Company Financials:** Emergicon, which is reportedly for sale, has conflicting revenue figures (one low, another at \$16.3 million). Its sale may be delayed by pending lawsuits.
- **ESO System Changes:** The organization's name was changed in the ESO system without authorization, causing confusion. Irregularities were also noted in run reports.
- **Public Information Act Status:** The board concluded, based on legal counsel, we are not substantially dependent on government funds and are therefore not subject to the Public Information Act or eligible for Federal Community Service Block Grant funds.

## Future Planning and Projects

- **Transition to Paid Department:** A long-term discussion was held about transitioning from a volunteer to a paid fire department model. This would be a costly, multi-year process requiring a referendum and HOA vote for funding. Hiring a paid administrator was suggested as a first step.
- **Emergency Response Planning:** The current emergency plan is insufficient for major disasters like tornadoes or floods. Sandy Schultz was proposed to lead a subcommittee to develop a more robust plan. Flood risk from water runoff and potential dam failure was discussed.
- **New Building Logistics:** Work on a new building is nearing completion, with a target of May 15th. Remaining tasks include countertops, plumbing, and fixtures. A meeting is tentatively planned in the new building for May 21, 2026.
- **Grant and Funding Opportunities:**
  - A \$350,000 grant is being pursued, requiring the Judge's office to submit the application.
  - The organization is eligible for funds from an opioid grant awarded to the county.
  -
- **Meeting Structure:** A monthly operations meeting will be established. Recurring daytime meetings are scheduled for Mondays.

Jeanie Curry moved and Richard Beardsley seconded that we move forward with the lawsuit against Emergicon. The motion passed unanimously.

President Curry adjourned the meeting 1:30 p.m.

A handwritten signature in black ink, appearing to read "Robert Carroll", written over a horizontal line.

Robert Carroll, Secretary  
PP VFD EMS, Inc.